

**KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY
AUDIT COMMITTEE MEETING MINUTES
October 5, 2023**

A meeting of the KCEAA Audit Committee took place at 3:00p.m on Thursday, October 5, 2023, at KCEAA Central Office located at 601 Brooks Street, Charleston, West Virginia.

Committee Participants:

Mr. Glenn Summers
Mr. Rory Isaac

Mr. Harry Miller

Mr. Dave Fletcher

Staff Participants:

Ms. Monica Mason
Ms. Amanda Harper

Mr. Tracy Surface
Ms. Sierra Sheltz

Mr. John Shaheen
Mr. Ethan Walker

Call to Order:

Mr. Glenn Summers called the meeting to order.

Approval of Minutes:

Motion made by Mr. Harry Miller, second by Mr. Dave Fletcher to approve the meeting minutes from October 18, 2022. The motion passed.

Review of Audit Proposals:

- The Committee reviewed the proposal/decline to bid for the following:
 - o Suttle & Stalnaker- Two-year proposal totaling \$71,000.
 - o BHM CPA Group- Decline to bid.
 - o Baker Tilly- Decline to bid.
- All Committee members present signed the Audit Proposal Score Sheet Summary.

Motion made by Mr. Dave Fletcher, second by Mr. Harry Miller to award the audit contract to Suttle & Stalnaker. The motion passed.

Adjournment:

There being no further business, a motion was made by Mr. Harry Miller, second by Mr. Dave Fletcher to adjourn. The motion passed.

Respectfully Submitted:



Ethan Walker